

20 August 2013



Australian Government

Australian Skills Quality Authority

Ms Lauren Vo  
LAF College of Vocational Education Pty Ltd  
27 Sun Crescent  
Sunshine Victoria 3020  
Australia

File No: 1003131

Dear Ms Vo

**Re: Audit finalised**

This notice is to advise that the recent monitoring audit conducted on LAF College of Vocational Education Pty Ltd has been finalised and that your registered training organisation (RTO) has been noted for its ongoing compliance with the Standards for NVR Registered Training Organisations.

The findings of this audit will contribute to the records retained of your RTO's compliance history and to the risk rating assigned to your organisation.

A copy of the final audit report is attached for your reference.

Thank you for your organisation's cooperation throughout this audit activity.

**Important legal obligations**

Due to the removal of training products at your request from your scope of registration, the following important legal obligations require your immediate attention. Please take careful note of the action required of you and the timeframe for the action. Your failure to respond may attract monetary penalties specified in the Act.

Cease advertising, providing and issuing qualifications and statements of attainment for the VET course/s removed from your scope of registration.

Your organisation must immediately cease to:

- advertise that it provides, or will provide, all or part of the VET course/s that was / were removed from your scope of registration.
- issue / purport to issue qualifications and/or statements of attainment for all or part of the VET course/s that was / were removed from your scope of registration.

It is an offence under Part 6, Division 1, Subdivision A of the Act to:

- advertise to provide all or part of a VET course outside scope of registration
- provide all or part of a VET course outside scope of registration
- issue VET qualifications and statements of attainment outside scope of registration.

Civil penalties may also apply to these offences.

**Period of registration**

Please note that the period of registration of your RTO remains current until 24 July 2014.

**Further information and assistance**

If you require further information or assistance in relation to this matter, please contact the ASQA Info Line by email at [enquires@asqa.gov.au](mailto:enquires@asqa.gov.au) or by phone on 1300 701 801.

Yours sincerely



Chris Chatburn  
**Regional Manager Compliance Adelaide**