



# AUDIT REPORT

## VET Quality Framework

Continuing registration as a national VET  
regulator (NVR) registered training organisation (RTO)

### ORGANISATION DETAILS

Organisation's legal name	LAF College of Vocational Education Pty Ltd
Trading name/s	
RTO number	22267
CRICOS number	03119e

### AUDIT TEAM

Lead auditor	Dan Nicholas
Auditors	Cheryl Edwards
Technical adviser/s	

### AUDIT DETAILS

Application number/s	1043978 - VET Amendment (Removal Only) ESL and Floristry 1049509 - VET Amendment (Removal Only) Aged Care and Children's Services	
Audit number/s	1003131	
Audit reason 1	Compliance Monitoring	
Audit reason 2	Application – Change	
Audit reason 3	N/A	
Activity type	Site visit	
Address of site/s visited	270 Hampshire Rd Sunshine VIC 15 Sun Crescent Sunshine VIC 27 Sun Crescent Sunshine VIC	
Date/s of audit	30 & 31 May 2013	
Organisation's contact for audit	Ms Lauren Vo	Director and CEO
	Lauren.vo@laf.vic.edu.au	03 9311 1586
NVR Standards audited	Selected Essential Standards for Continuing Registration: 15, 16, 17, 18, 20, 22.2, 25.1	

## BACKGROUND

LAF College, owned by Vo Luu Quynh Hon (Lauren Vo), was initially registered on 27 July 2009 by the VRQA. The original consultant at that time was Michael Adermann, experienced as a lecturer and Campus Director in University, TAFE and ANTA. He became the College's initial CEO and Lauren Vo was then the campus manager.

The initial scope was in ESL, Hairdressing and Beauty.

The college received its ESOS registration on 9 December 2009. In July 2010 the RTO moved its head office and lead training venue.

A change in CEO on 15 February 2011, saw Ms Lauren Vo take on that role. Mr Adermann remained as an advisor/ consultant.

Hairdressing and Beauty were removed from the funded occupations list, leading to large scale cancellations of overseas student COE's.

Subsequently Floristry, Children's Services and Aged Care were added to the RTO scope.

Mr Adermann's sudden death meant the RTO lost significant vocational training experience.

Currently the RTO has applied to remove Floristry and some of its higher level ESL courses from its scope.

It has also applied to add the Certificates III and IV in Aged Care, and II in Children's Services, to its CRICOS registration.

Subsequent to audit, an application has been made to remove the superseded Certificate III, IV and Diploma of Hairdressing and the Certificate IV in ESL qualifications from its CRICOS scope of registration.

Total number of current enrolments in RTO as at audit date:  
60

## AUDIT SAMPLE

Code	Qualification / Accredited course name	Mode(s) of delivery &/or assessment	Current enrolments
21933VIC 21940VIC CHC30212 CHC40108 SIH30111 SIH40111 SIB20210 SIB40110 SIB50105	Certificate III in ESL (Access) Certificate IV in ESL (Further Study) Certificate III in Aged Care Certificate IV in Aged Care Certificate III in Hairdressing Certificate IV in Hairdressing Certificate II in Nail Technology, Certificate IV in Beauty Therapy Diploma of Beauty Therapy	<input type="checkbox"/> Apprenticeship <input type="checkbox"/> Distance <input checked="" type="checkbox"/> Face to face <input type="checkbox"/> Online <input type="checkbox"/> Mixed <input checked="" type="checkbox"/> Workplace <input checked="" type="checkbox"/> Traineeship <input type="checkbox"/> Other – specify	60 currently enrolled and 53 completions since December 2012.

## INTERVIEWEES - Staff

Name	Position	Qualification/course
Lauren Vo	CEO Trainer/assessor	SIB50110 Diploma of Beauty Therapy SIB50210 Diploma of Salon Management
Kelvin Hoang	Campus Manager	
Anna Jerrems	Compliance Development	
Samuel Wilson	ESL Trainer Assessor	21932VIC Certificate II in

		ESL(Access) 21933VIC Certificate III in ESL (Access) 21940VIC Certificate IV in ESL (Further Study)
Marja Stojcevska	Trainer Assessor	SIB40110 Certificate IV in Beauty Therapy

## AUDIT FINDING

### ORIGINAL AUDIT FINDING

Audit finding as at Friday, 31 May 2013:

The organisation has not demonstrated compliance with one or more compliance requirements examined for the audit.

Level of non-compliance: significant

The level of non-compliance considers the potential for an adverse impact on the quality of training and assessment outcomes for students.

If non-compliance has been identified, this audit report describes evidence of the non-compliance. Refer to Notification of non-compliance for information on providing further evidence of compliance.

### AUDIT FINDING FOLLOWING ANALYSIS OF RECTIFICATION EVIDENCE

Audit finding following additional evidence received Friday, 2 August 2013

The organisation has demonstrated compliance with all compliance requirements examined for the audit.

### AUDIT FINDING BY REQUIREMENT

#### Standards for NVR Registered Training Organisations 2012 – Essential Standards for Continuing Registration

Standard	Original finding	Following rectification
SNR 15	Not-compliant	Compliant
SNR 16	Not-compliant	Compliant
SNR 17	Not-compliant	Compliant
SNR 18	Not-compliant	Compliant
SNR 19	Not audited	Not audited
SNR 20	Compliant	Not audited
SNR 21	Not audited	Not audited
SNR 22	Compliant	Not audited
SNR 23 / AQF	Not audited	Not audited
SNR 24	Not audited	Not audited
SNR 25	Not-compliant	Compliant