



COURSE OUTLINE: SFL20115 CERTIFICATE II IN FLORISTRY (ASSISTANT)

Provider	LAF College of Vocational Education RTO 22267		
Delivery Mode	Students will have a face to face learning commitment of 20 hours per week and 3 hours homework, Research and project per week.		
Course Duration	Total duration: 29 weeks/7 months Holiday breaks: 4 weeks Training: 25 weeks Nominal hours: 505		
Course Structure and Units	The SFL20115 Certificate II in Floristry (Assistant) requires the completion of 12 units which are made up of 9 core units and 3 elective units.		
	Module/Competency Code	Module/Competency Title	Core/Elective
	SFLDEC005	Assemble floristry products	Core
	SFLSOP001	Source information on floristry products and services	Core
	SFLSOP003	Recognise flower and plant materials	Core
	SFLSOP004	Receive and store floristry stock	Core
	SFLSOP005	Prepare and care for floristry stock	Core
	SFLDEC001	Maintain floristry tools and equipment	Core
	SFLSOP002	Work effectively in the floristry industry	Core
	SFLWHS001	Participate in safe work practices	Core
	SFLSOP007	Interact with floristry customers	Core
	SFLSOP006	Display and merchandise floristry stock	Elective
	SIRXCOM001A	Communication in the workplace	Elective
	BSBWOR202	Organise and complete daily work activity	Elective
Entry requirements	There are no entry requirements to this qualification.		
Course Outcomes	This course is designed for individuals who possess a defined and limited range of basic floristry technical. Skills. They are involved in mainly routine and repetitive tasks using limited practical skills and basic floristry operational knowledge		
Training Arrangements	The program is delivered at LAF's College of Vocational Education training centre and includes practical workshops. The training consists of a combination of trainer-led theory and practical activities.		
Classes	Classes will start at 9am and complete at 4pm. With 1 hour for lunch. Classes will be for 2 and half days per week		
Additional	LAF has policies that include reasonable adjustment and access and equity principles.		



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Support	<p>Reasonable adjustment at LAF is designed to ensure that a student is not presented with unnecessary barriers to demonstrating achievement in the program of study. Reasonable adjustments may include the use of additional educational support, and alternative methods of assessment such as oral assessment.</p> <p>LAF also offers students the opportunity to participate in small group bi-lingual (Vietnamese) classes in various aspects of hairdressing services.</p> <p>Students with disabilities are encouraged to enroll in this course and will be appropriately supported.</p>
Assessment Arrangements	<p>Assessment will include the following;</p> <ul style="list-style-type: none"> • Observation of practical activities • Written and oral questions
Skills Recognition	<p>Students may apply for recognition of existing qualifications or skills, knowledge and experience (credit transfer or recognition of prior learning) as per LAF College skills recognition policies and procedures.</p> <p>Contact the Campus Manager to discuss skills recognition program.</p> <p>Campus Manager Phone: (03) 9311 1586</p>
Education Pathways	<p>Students who complete this course may wish to further their study by enrolling into SFL30115 Certificate III in Floristry</p>
Costs	<p><u>Eligible Government Funding students:</u></p> <p>Tuition Fees: \$120.00</p> <p>Materials fees: \$0</p> <p>No administration fee.</p> <p><u>Fee for service students:</u></p> <p>Tuition fees: \$2,500</p> <p>Materials fees: \$0</p> <p>No administration fee.</p>
How to Enrol/ Apply	<p>This course is available by direct entry by speaking to the Campus Manager at the College's Head Office.</p>
Student Orientation	<p>Students will participate in an orientation program which will go for 1 day starting at 8am and finishing at 4pm. This orientation program is compulsory for all students.</p>
Contact Details	<p>LAF College of Vocational Education</p> <p>Head office: 15 Sun Crescent, Sunshine, Victoria 3020</p> <p>Phone: (03) 9311 1586</p>